

CHOWAN COUNTY DEPARTMENT OF SOCIAL SERVICES

100 WEST FREEMASON CIRCLE EDENTON, NORTH CAROLINA 27932 (252) 482-7441: PHONE (252) 482-7041: FAX

DSS BOARD MEETING MINUTES September 15, 2015

Attendees were: Mr. Jack Perry (DSS Board Chair); Dr. Alex Kehayes; Ms. Darnell White; Ms. Janet Hines (Vice-Chair); Mr. Craig Miller; and Letecia Loadholt (Interim DSS Director).

8:00 – 8:05:	Call to Order – Mr. Jack Perry
8:06 – 8:10:	Induction of New Member- Chowan County Assistant to the Clerk, Vickie Miller administered the oath to Mr. Craig Miller.
8:11 – 8:20:	Recognition of Philip Thomason – Mr. Thomason was presented with a plaque in recognition of his service to the Chowan County Board from 2012 – 2015.
8:21 – 8:24:	Approval of August 2015 DSS Board Minutes – Approved as presented.
8:25 - 8:30:	Public Comments- N/A
8:31 – 8:40:	Director's Report- SEE ATTACHED: The board decided to continue to meet at 8:00 a.m. on the Third Tuesday of the month. The board was informed of upcoming customer service / sensitivity training for agency staff provided by Kate Ross formerly of Work First Development; the board made aware of upcoming FNS & Employment Training meeting scheduled in Greensboro from September 28-30, expenses for travel, hotel and breakfast and lunch paid for by the State; Interim Director received training for budget reimbursement on August 19th and one on one budget training with local business liaison Phil Lassiter on September 14th. The Board asked for a copy of acronyms/abbreviations used throughout the State in regards to Social Services.
8:41 – 8:51:	CLOSED SESSION / EXECUTIVE SESSION- Ms. Janet Hines made a motion to go into closed session and Dr. Kehayes seconded the motion. Ms. Janet Hines made a motion to close the executive session and Mr. Craig Miller seconded the motion.
8:52 – 9:00:	Adjourn – Ms. Janet Hines made a motion to adjourn the meeting seconded by Dr. Alex Kehayes.

CHOWAN COUNTY DSS SNAPSHOT FISCAL YEAR 2015 - 2016

Food and Nutrition Services		July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	YTD Total	YTD Avg	14 - 15 Avg
Active Cases		1,731	1,720	1,739											1,730	1,755
Total Participants		3,180	3,174	3,206											3,187	3,164
Total Benefits		\$360,266	\$360,111	\$361,922										\$1,082,299	360,766	\$365,456
Applications Taken	CONTRACTOR OF THE PARTY OF THE	96	90	106										292	97	101
Applications Taken Applications Approved		85	64	76										225	75	83
Applications Approved Applications Denied		9	14	14										37	12	13
		3	3	1				12						7	2	5
Applications Withdrawn	Note the latest and t	91	81	145										317	106	152
Reviews Processed		51]	01	145												
Work First Family Assistance		July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	YTD Total	YTD Avg	14 - 15 Avg
Cash Benefits Issued		\$4,211	\$4,211	\$4,617										\$13,039	\$4,346	\$3,629
Total Active Work First Cases		23	22	23										-	23	32
Child Only Cases		22	22	21										-	22	30
Parent	HEALTH BOYES	1	0	2										-	1	3
Incapacitated Persons		0	0	0										-	-	0
Participation Rate														-	#DIV/0!	0
Applications Taken		3	4	0										7	2	4
Applications Approved		1	2	0										3	1	2
Applications Denied		1	1	0										2	1	1
Applications Withdrawn		1	4	1										6	2	3
Reviews Completed		1	1	2										4	1	3
Cases Terminated	gather years	0	0	0										0	0	0
Cases Transferred to Other Aid Pr	ograms	0	0	0										0	0	0
Emergency Assistance Application		13	12	12										37	12	14
Emergency Assistance Issued		\$1,770	\$1,321	\$1,949										\$5,040	\$1,680	\$1,922
Employment Assistance Applicati	ons	7	11	12										30	10	8
Employment Assistance Issued		\$2,949	\$2,403	\$2,139										\$7,491	\$2,497	\$1,527
									T	1	. 1		tores	YTD Total	YTD Avg	14 - 15 Avg
ENERGY	Allocation	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	57	19	
CIP Applications Approved		13		8										29	10	
CIP Applications Denied		5												\$13,980	\$4,660	\$14,433
CIP Expenditures		\$2,640		\$2,189				4		400.00	£50.051	660.004	\$69,881	\$13,980	\$4,000	\$14,433
CIP Balance	\$83,861	\$81,221	\$72,070	\$69,881	\$69,881	\$69,881	\$69,881	\$69,881	\$69,881	\$69,881	\$69,881	\$69,881	\$69,881	- 0	#DIV/0!	107
LIEAP Applications Approved				-								-		0	#DIV/0!	107
LIEAP Applications Denied				-										-		\$29,500
LIEAP Expenditures		-		-	-							-		\$0	#DIV/0!	\$29,500
LIEAP Balance	\$0			-	-		\$0	\$0	\$0	\$0	-			-	1 - 1 - 1 - 1 - 1 - 1 - 1 - 1 - 1 - 1 -	

MEDICAID	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	YTD Total	YTD Avg	14 - 15 Avg
Individuals Served	2,584	2,631	2,830					N. C.					0	2682	3266
Applications Taken	106	86	65										257	86	106
Appplications Approved	114	63	72										249	83	101
Applications Denied	221	16	2										40	13	26
Applications Withdrawn	1	6	2										9	3	5
Reviews Completed	230	238	211										679	226	196

MEDICAID TRANSPORTATION	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	YTD Total	YTD Avg	14 - 15 Avg
Approvals	176	1	174										539	180	191
Denials		2	7										10	3	2
Provider Vouchers	5	40	42										139	46	50
Gas Vouchers	46	60	39										145	48	51
CAP Vouchers	(0	0										0	0	0
Provider Vouchers (\$)	\$3,976	\$2,712	\$2,825										\$9,513	\$3,171	\$3,372
Gas Vouchers (\$)	\$866	-	\$839										\$2,411	\$804	\$732
ICPTA (\$)	\$1,839	-	\$1,963										\$6,473	\$2,158	\$2,145
Disability Determination (\$)	Ś	\$48	\$56							6			\$105	\$35	\$10
Total (\$)	\$6,68	\$6,138	\$5,683	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$18,502	\$6,167	\$6,259

CHILDREN PROTECTIVE SERVICE	rec	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	YTD Total	YTD Avg	14 - 15 Avg
	.E3	July	Aug 9	Sept 0	000	1101								19500	9	1
Custody/Foster Care		10	13	19	0	0	0	0	0	0	0	0	0	42	14	1
Reports Received			2	1.5	-											
Abuse		0	11	15										E la company de la company		
Neglect		10	0	0												
Dependency		0	2	0	0	0	0	0	0	0	0	0	0	2	1	
Requests		0		0	0	0		-						HINTER ACTOR		
Courtesy		2	2													
Home Study		1	0	0	0	0	0	0	0	0	0	0	0	20		Upper our tracte
Reports Accepted		4	8	8	0	0	0	0	0	· ·	-					
Abuse	CLEAR PERM	0	1	2										w Thomas Advi		
Neglect		4	7	6												
Dependency		0	0	0				-	0	0	0	0	0		7	
CPS Cases On-going		3	9	8	0	0	0	0	0	0	0	- 0	0			
Abuse		0	0	1							7	-				
Neglect		3	7	5												
Dependency		0	0	0												
In-Home		1	2	2									0	10	3	
CPS Cases Closed	The state of the s	0	3	7	0	0	0	0	0	0	0	0	0	10	3	
Abuse		0	1	1												
Neglect		0	2	6												
Dependency		0	0	0												
In-Home		1	0	0											9	
Adoption Assistance		9	9	9											9	
Foster Home License		9	9	9											9	
CHILD CARE	Allocation	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	YTD Total	YTD Avg	
Children Served	7	151	155												153	
Waiting List		0	0												0	
Providers Providers		15	16												16	
Cost of Care Per Child		\$357	\$323												\$340	
Renefit Amount	\$609.267	\$53,919	\$50,141											\$104,060	\$52,030	

\$505,207 \$505,207 \$505,207 \$505,207 \$505,207 \$505,207 \$505,207

\$53,919

\$555,348

87%

\$505,207

Benefit Amount

Coefficient

Benefit Remaining

\$50,141

86%

\$505,207 \$505,207

ADULT PROTECTIVE SERVICES	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	YTD Total	YTD Avg	14 - 15 Avg
Reports Received	4	1 0	4	0	0	0	0	(0	0	0	(8	3	
Abuse	(0	0												
Neglect	4	4 0	3				4								
Exploitation		0	1												
APS Cases Opened		2 0	1	0	0	0	0	(0	0	0	(3	. 1	
Abuse		0	0												
Neglect		2 0	0												
Exploitation		0 0	1												
APS Cases Closed		2 2	0	0	0	0	0	(0	0	0	(4	1	DE NO
Abuse		0 0	0												
Neglect		1 2	0												
Exploitation		1 0	0												
Adult Services															
Indiv/Family Services		2 2	1												
Guardianship Cases		2 2	2											2	
Adult Day Care Cases		2 2	2												
Complaints		2 0	0												
Protective Orders		0 0	0												
Services Offered		1 0	3												
Placement		0 0	0												
AHS Monitoring		2 0	1					19							
Special Assistance Caseload															
# of slots	1	5 15	15												
# slots filled	1-	4 13	11												
Added		3 0	0												
Terminated		1 0	2												

ROGRA	AM INTEGRITY	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	YTD Total	YTD Avg	14 - 15 Avg
tive Cl						Will white and										
ctive c.	FNS	172	172	166										-	170	196
	Medicaid	22	23	24										-	23	34
	TANF	5	5	5										-	5	
	AFDC	1	1	1											1	2
ctive C	laims Balance:					hipper Lings										
	FNS	\$92,637	\$88,998	\$87,952					99.1					\$0	\$89,862	\$112,521
	Medicaid	\$38,807	\$38,891	\$39,049										\$0	\$38,916	\$54,650
	TANF	\$12,557	\$12,557	\$12,557										\$0	\$12,557	\$12,445
	AFDC	\$37	\$37	\$37										\$0	\$37	\$375
	Total	\$144,038	\$140,482	\$139,594	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$141,371	\$179,993
coupn	FNS	3,166	\$3,320	\$3,554										\$10,040	\$3,347	
Monthly	y Collections:															
		3,166	\$3,320	\$3,554												\$2,600
	Medicaid	0	0	0										\$0	\$0	\$0
	TANF	0	0	0										\$0	\$0	\$0
	AFDC	0	0	0										\$0	\$0	\$(
	Total	\$3,166	\$3,320	\$3,554	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$10,040	\$3,347	\$2,600
ash						amid .										
	FNS	94	\$0	\$55										\$149	\$50	\$249
	Medicaid	309	\$125	\$175										\$609	\$203	\$294
	TANF	50	\$0	\$0										\$50	\$17	\$54
	AFDC	0	0	0										\$0	\$0	\$(
	Total	\$453	\$125	\$230	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$808	\$269	\$57
ax Inte	ercept		A SULANDION													
	FNS	612	756	49										\$1,417	\$472	\$1,66
	Medicaid	0	0	0										\$0	\$0	\$12
	TANF	0	0	0										\$0	\$0	\$4:
	AFDC	0	0	0										\$0	\$0	\$1
	Total	\$612	\$756	\$49	\$0	\$0	\$0	\$0	\$0	\$0			\$0		\$472	\$1,84
		\$4,232	\$4,200	\$3,833	\$0	\$0	\$0	\$0	\$0	\$0	50	\$0	\$0	\$12,265	\$4,088	\$5,03

PROGRAM INTEGRITY CONTINUED	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	YTD Total	YTD Avg	14 - 15 Avg
New Referrals					JPI STATE										
FNS	10	1	3										14	5	
Medicaid	3	0	0										3	1	
TANF	0	0	0										0	0	
AFDC	0	0	0										0	0	
Total	13	1	3	0	0	0	0	0) 0	0	0)	0 17	6	
Pending Referrals															
FNS	19	17	14										-	17	
Medicaid	6	5	4										-	5	
TANF	0	0	0										-		
AFDC	0	0	0										-		
Total	25	22	18	0		0	0) (0	0)	0 -	22	
Completed Referrals															
FNS	3	5	6										14	5	
Medicaid	1	1	1										3	1	
TANF	0	0	0										0	0	
AFDC	0	0	0										0	0	Hesenberg en
Total	4	6	7	0	(0	0) (0	0)	0 17	6	
Untimely Referrals								a contract							
FNS	0	0	0										0	0	
Medicaid	0	0	0										0	0	
TANF	0	0	0										0	0	
AFDC	0	0	0										0	0	
Total	0	0	0	0	(0	C) () (0	0)	0 0	0	

FINANCIAL	Allocation	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	YTD Total	YTD Avg	14 - 15 Avg
	\$2,507,295	\$59,049	\$113,274	\$245,883	000									\$418,206	\$139,402	\$174,110
Admin Revenues	\$2,507,295				£2.000.000	£2,000,000	\$2,089,089	\$2,089,089	\$2,089,089	\$2,089,089	\$2,089,089	\$2,089,089	\$2,089,089			
Remaining Balance		\$2,448,246	\$2,334,972	\$2,089,089	\$2,089,089	\$2,089,089	\$2,089,089	\$2,069,069	\$2,005,005	\$2,065,065	\$2,000,000	\$2,005,005	\$2,005,005			
Admin Expenditures	\$3,438,295	\$207,033	\$249,009	\$235,966						Commence of the Commence of				\$692,008	\$230,669	\$253,606
	\$5,436,233	111			\$2,746,287	\$2,746,287	\$2,746,287	\$2,746,287	\$2,746,287	\$2,746,287	\$2,746,287	\$2,746,287	\$2,746,287			
Remaining Balance		\$3,231,262	\$2,982,254	\$2,746,287	\$2,746,287	\$2,740,207	\$2,740,207	\$2,740,207	32,740,207	72,140,201	\$2,140,201	\$2,140,201	<i>\$2), 10/20.</i>			
County Share		74%	62%	40%												
County Share								(Hillion and res								
Budget Performance - under/(ove	r)	-28%	-20%	-19%	Only on the State of											
TANF-Fed Expenditures	\$182,263	\$25,241	\$15,467	\$21,899										\$62,607	\$20,869	
TANF-Remaing Federal	9102,200	\$157,022	\$141,554	\$119,656	\$119,656	\$119,656	\$119,656	\$119,656	\$119,656	\$119,656	\$119,656	\$119,656	\$119,656			
														ČE2 004	\$17,995	
MOE Expenditures	\$256,354	\$20,216	\$16,099	\$17,669										\$53,984	\$17,395	
MOE Remaining Require		\$236,138	\$220,039	\$202,370	\$202,370	\$202,370	\$202,370	\$202,370	\$202,370	\$202,370	\$202,370	\$202,370	\$202,370			
Cap Revenues	\$143,011	\$54,835	\$35,505	\$42,455										\$132,795	\$44,265	
Cap Revenues Remain	72.0,022	\$88,175			\$10,216	\$10,216	\$10,216	\$10,216	\$10,216	\$10,216	\$10,216	\$10,216	\$10,216			

ADMINISTRATION		July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	YTD Total	YTD Avg	14 - 15 Avg
staff Level	30	30	28	28										2 4 1 5 1 3 1		
/acancies		1	2	2												
ront Desk Visits		1,063	1,057	1,073										3,193	1,064	1,140

CHILD SUPPORT

1	OTAL COLLECTIONS			P	ATERNITY ES	TABLISHMENT	Г		CASES UN	DER ORDER		
SFY Actual	Goal	% of Goal	EXILE AND	Prev BOW	Pat Est	%PatEst	Goal	Open Cases	CUO	%CUO	Goal	
												0
												0
												0
												0:
												0:
												0
Samuel Control			ATTEMPT OF THE									1:
ROTTE N												1
		ATT IS THE										1
\$475,437	\$2,055,934	23.13%		919	867	94.34%	100.00%	1236	1185	95.87%	90.00%	0
\$315,643	\$2,055,934	15.34%		919	859	93.47%	100.00%	1239	1186	95.72%	90.00%	0
\$147,719	\$2,055,934	7.19%		919	854	92.93%	100.00%	1255	1199	95.54%	90.00%	0

		CURRENT SUPP	Т		ARRE	ARS			MEDICAL	
CSup due	CSup Coll	%CurCol	Goal	Cas Arr due	Cas Arr Col	%Arr	Goal	MedCase	MedSup	%Med
					TADECT SEE					
					111111111111111111111111111111111111111					
						0.000	200			
										
\$520,638	\$337,234	64.77%	65.07%	1005	517	51.44%	69.50%	795	667	83.90%
\$347,928	\$225,831	64.91%	65.07%	999	447	44.74%	69.50%	802	664	82.79%
\$174,263	\$111,074	63.74%	65.07%	979	327	33.40%	69.50%	802	656	81.80%

MISCELLANEOUS

Interim Director Travels:

- * October 7, 2015: NC FAST and Child Welfare Demo Training- Durham, NC
- * October 13, 2015: Adult Services Monitoring 1068 Training-Tarboro
- *October 14, 2015: Meeting w Young Williams (Child Support)- Elizabeth City
 * October 16, 2015: Director's Meeting- Gatesville